



Brahmapur Development Authority

Court Road, Brahmapur, Odisha-760004

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www.bdabrahmapur.in

No. 119 / BeDA, Brahmapur, Dated 21/01/2026

Expression of Interest (EOI) for License for Operation and Management of Bus Stand at Duduma Colony, Brahmapur

Brahmapur Development Authority (BeDA) invites proposals from eligible agencies for Newly Constructed **Operation and Management of Bus Stand at Duduma Colony, Brahmapur**

Interested agencies may participate in the bidding process and submit their proposals as per the terms and conditions mentioned in the EOI document. The EOI document can be downloaded from the BeDA website (www.bdabrahmapur.in).

Proposals with relevant document must be submitted through **Speed Post / Registered Post / Courier/ or By Hand** to the undersigned **on or before 07.02.2026 by 01:00 PM**. The **Technical Bids** will be opened on the same day at **4:30 PM** in the presence of the bidders or their authorized representatives who wish to attend.

BeDA reserves the right to accept or reject any or all proposals without assigning any reason whatsoever.

Secretary
BeDA, Brahmapur

Memo No.

120

Date:

21/01/2026

Copy to the Issue & Dispatch Section, BeDA for information and necessary action. It is requested to publish this notice on the Notice Board and host it on the official website of BeDA.

Secretary
BeDA, Brahmapur

Memo No.

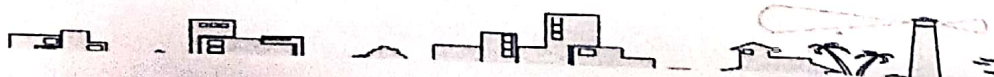
121

Date:

21/01/2026

Copy to The Advertisement Manager, **The Samaja** and **The Prameya** with a request to publish this notice in their esteemed newspaper at the minimum I&PR approved rate, using font size 8 pt, for one day only on or before **23.01.2026**. They are also requested to submit the bill in duplicate for payment.

Secretary
BeDA, Brahmapur





Expression of Interest (EOI)
for
License for Operation and Management
of
Bus Stand at Duduma Colony, Berhampur

EOI NO.119 /BeDA, Brahmapur

EOI Publishing Date: 22.01.2026

BRAHMAPUR DEVELOPMENT AUTHORITY

Court Road, Brahmapur, Ganjam (Odisha), Pin-760004

Email ID: bda.brahmapur311@gmail.com

Website: www.bdabrahmapur.in

DISCLAIMER

The information contained in this Expression of Interest (Eol) document for Operation and Management of the Bus Stand situated at Duduma Colony is provided by the Berhampur Development Authority (BeDA) in good faith for the purpose of enabling interested applicants to prepare and submit their applications. This Eol is not an agreement, offer, or commitment of any kind by the Authority. The contents of this document are indicative and are subject to change, modification, or amendment at any stage without prior notice. Applicants are advised to independently verify all information and satisfy themselves regarding the scope of work, statutory requirements, and conditions before submission of their Eol.

The Authority and its officers/employees make no representation or warranty, express or implied, regarding the accuracy, adequacy, or completeness of the information contained herein and shall not be liable for any loss or damage arising out of or in connection with reliance on this Eol document. Issuance of this Eol does not bind the Authority to select, license, or appoint any applicant, and the Authority reserves the right to accept or reject any or all Eols, wholly or partly, without assigning any reason whatsoever.

1. Introduction:

Berhampur Development Authority (BeDA) invites sealed Expressions of Interest (EOI) from eligible agencies for grant of a Short-Term License for the operation and management of the Bus Stand situated at Duduma Colony, Brahmapur, strictly in accordance with the terms and conditions specified herein.

2. Definitions

For the purpose of this EOI, unless the context otherwise requires:

- **“Authority”** means Berhampur Development Authority (BeDA).
- **“Licensee”** means the agency selected through this EOI process and granted the short-term license.
- **“Bus Stand Premises”** means the bus stand located at Duduma Colony, Berhampur, including the office complex, toilet complex and all allied facilities.

3. Nature of License

- 3.1 The engagement shall be treated strictly as a Short-Term License.
- 3.2 This license shall not create any right, title, interest, lease or tenancy in favour of the Licensee.
- 3.3 The Authority shall retain absolute ownership, possession and control over the premises at all times.

4. Scope of Work

4.1 General Operation & Management

The Licensee shall be responsible for:

- a. Day-to-day operation, supervision and management of the Bus Stand.
- b. Regular Sweeping, cleaning, upkeep and overall maintenance of the entire bus stand premises.
- c. Ensuring orderly entry, exit and parking of buses and auto-rickshaws within the premises.
- d. Maintaining discipline, preventing congestion and ensuring smooth movement of vehicles and passengers within the bus stand premises.
- e. Ensuring timely switching ON and OFF of all lights and electrical installations at the Bus Stand.
- f. Ensuring orderly entry, exit and parking of buses and auto-rickshaws.
- g. Maintaining discipline and preventing congestion within the premises.
- h. The agency shall be responsible for payment and timely deposit of the monthly electricity charges for the premises.**
- i. The successful bidder will be responsible for maintenance of all the items up to a limit of Rs.10,000/- per item. Any cost above that will be borne by BeDA only

on structural damage. For any breakage/ theft of items, the agency will be held responsible and will bear the cost of the same.

4.2 Collection of Entry Fees

The Licensee shall collect entry/parking fees at the rates approved by the Authority, as detailed below:

- **Bus Entry Fee:** Rs.30 /- per entry
- **Night Halt Charges of Bus:** Rs.50/- per Night
- **Auto-rickshaw Entry Fee:** Rs.10/- per entry

The above rates are subject to revision by the Authority from time to time and shall be binding on the Licensee as well as on all users of the facility.

Note: *The average daily turnout of buses at the Temporary Bus Stand is approximately 200 to 250 numbers per day. Each bus shall be permitted to halt for a maximum duration of one (01) hour only within the bus stand premises.*

4.3 Advertisement Rights

- a. Collection of revenue from advertisements within the bus stand premises, including on walls, sheds, hoardings, etc., shall be permitted only with prior written approval of the Authority.
- b. Any structural requirements, if any, for Advertisement purposes shall be borne by the selected Agency at its own cost.
- c. All advertisements shall strictly comply with the applicable rules and regulations and shall not obstruct movement, visibility, or public safety.
- d. The content of all advertisements shall be subject to prior approval of the Authority before display.

4.4 Manpower Deployment

The Licensee shall deploy an adequate number of trained personnel for:

- Fee collection
- Cleaning and sanitation
- General supervision and management
- Watch and ward

All manpower shall be engaged at the cost, risk and responsibility of the Licensee.

4.5 **Water Supply, Sanitation & Toilet Management**

- a. Ensuring proper water management within the bus stand premises, including uninterrupted water supply, prevention of waterlogging, regular maintenance of drainage systems and judicious use of water.
- b. Proper operation, upkeep and maintenance of the toilet complex and its surrounding areas.
- c. Use of the toilet facilities shall be free of cost for all commuters, without any exception.
- d. The agency shall ensure proper hygiene, cleanliness and regular sanitation of the toilet complex at all times and shall provide special care and enhanced services during peak hours.

5. **Information to the Bidder**

- 5.1 An **Earnest Money Deposit (EMD)/ Security Deposit of ₹100,000/-** (Rupees One Lakh) only and **Document Fee of ₹10,000/-** (Rupees Ten Thousand) only shall be submitted separately in the form of **Demand Drafts (DD)** drawn from any Nationalized/Scheduled Bank in favour of **“The Secretary, BeDA, Berhampur”**, payable at Berhampur, along with the Technical Bid.
- 5.2 The Document Fee is **non-transferable and non-refundable**.
- 5.3 **No exemption or relaxation** in EMD shall be allowed to any bidder.
- 5.4 EMD of unsuccessful bidders shall be refunded **without interest** within 30 days from the date of opening of the Financial Bid or closure/cancellation of the bidding process.
- 5.5 Financial proposals shall be examined for compliance with the prescribed format.
- 5.6 Bids must be **properly sealed and closed using gum**. Bids not properly sealed shall be rejected outrightly.
- 5.7 Late bids, conditional bids, incomplete bids or bids received through telegraphic means shall not be considered.
The bidder quoting the **highest financial offer** shall be declared the successful bidder.

6. **Eligibility & Qualification**

The Expression of Interest (EOI) is invited from registered agencies preferably from Sanitation Agencies, Bus Operators, Parking Management Agencies etc.

The applicant shall:

- a. Shall be registered under relevant statutory provisions.
- b. Have experience in management of Sanitation, transport management, parking or public utility services (preferred).
- c. Not have been blacklisted by any Government Department, PSU or ULB.

Note: Having a Registered Office within Ganjam district shall be the primary eligibility criterion.

7. Period of License

- The license shall be valid for a period of 01 (One) year from the date of execution of the agreement and may be extended at the sole discretion of the Authority, subject to satisfactory performance of the Licensee.
- The license fee shall be upgraded in the event of enhancement of the entry fee, based on mutual consent of both parties.

8. Financial Conditions

- 8.1 The Licensee shall pay the Monthly License Fee as quoted and accepted by the Authority.
- 8.2 The License Fee shall be deposited on or before the 7th day of every month.
- 8.3 Delay in payment shall attract penal interest @ 12% per month.
- 8.4 Default in payment for three (03) consecutive months shall result in cancellation of the license and forfeiture of the Security Deposit, without any further notice.
- 8.5 All applicable taxes, duties, and statutory levies shall be borne by the Licensee.

9. Security Deposit / Performance Security

- 9.1 The successful bidder shall deposit a Security Deposit equivalent to the annual license fee in the form of a Demand Draft.
- 9.2 The Security Deposit shall be liable for forfeiture in case of:
 - a. Breach of terms and conditions
 - b. Unsatisfactory performance
Premature termination due to fault of the Licensee
- 9.3 Penalty & Liquidated Damages
Penalty up to Rs. 500 /- per instance may be imposed for:
 - a. Poor sanitation
 - b. Irregular manpower deployment

Repeated violations shall lead to termination of license.

10. Termination of License

- 10.1 The Authority reserves the right to terminate the license at any time by giving 15 (fifteen) days' notice without assigning any reason.
- 10.2 In case of serious violations, the license may be terminated without notice.
Upon termination, the Licensee shall vacate the premises immediately and hand over peaceful possession without any claim for compensation.

11. Force Majeure

Neither party shall be held responsible for failure to perform obligations due to force majeure events such as natural calamities, riots, strikes or Government restrictions.

12. Submission of EOI

The EOI shall contain Technical Credentials only and must be submitted in a sealed envelope, superscribed as:

“EOI for Grant of Short-Term License for Operation and Management of Temporary Bus Stand at Duduma Colony”

Addressed to:

**The Secretary
Berhampur Development Authority
Court Road, Berhampur-760004**

Last Date & Time of Submission: 07 / 02 / 2026 up to 01.00 PM.

Opening of Bid: 07 / 02 / 2026 at 04.30 PM at Conference Hall, BeDA, Brahmapur

13. Evaluation & Selection

13.1 EOIs shall be evaluated by a committee constituted by the Authority.

13.2 Shortlisted agencies may be called for negotiation.

13.3 The decision of the Authority shall be **final and binding** on all bidders.

14. Jurisdiction & Legal Validity

All disputes shall be subject to the jurisdiction of the competent courts at Brahmapur, Odisha only.

Bidder's- Profile
(On the Letter Head of the Applicant)

Sl.	Particular	Compliance
1	Name of the Bidder:	
2	Legal Status of the Firm: (i.e., Company or LLP)	
3	Registered Office Address with telephone, website and email:	
4	Date of Incorporation: (Please attach copy of certificate of incorporation/ registration)	
5	PAN No (Please attach copy of Certificate)	
6	GST registration No (Please attach copy of Certificate)	
7	IT Return Certificate of Last Three Financial Year	
8	Turnover Certificate of Last Three Financial Year from a Registered CA	
9	Having a Registered Office within Ganjam district (Pls attach document)	
10	Name and Designation of Contact Person with mobile no.	
11	Has the bidder been convicted by any court of law OR has criminal cases pending adjudication before any Court of law against them? Please submit a duly sworn affidavit in this regard.	
12	Has any contract of the bidder been terminated OR bids have been disqualified/ have been rejected due to violations of bid conditions, either prior to or subsequent to bid finalization by Central Govt or any State Govt or any Govt agencies in past 5 years?	
13	Nature & details of experience in similar field: (Please attach relevant documentary evidence)	
	Any other details deemed necessary to be provided.	

Signature, name and designation of the Authorized

Signatory with name and seal of Bidder

Annexure-I

Financial Bid Format

Name of the Work: *Operation and Maintenance of Bus Stand at Duduma Colony, Brahmapur*

Reserve Bid Price Rs 50,000/ (Rupees Fifty Thousand) only per Annum	Agency Name	Quoted price perAnnum in Rs.
In Words		

Bidder Full Signature.

Bidder's Name:

Bidder's Address:

Contact No.:

E-mail ID: