



## Brahmapur Development Authority

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www.bdabrahmapur.in

No. 918 /BeDA, Brahmapur, Dated 16/07/2025

### Expression of Interest for Selection of Consultant

The Brahmapur Development Authority (BeDA), Brahmapur invites Expression of Interest (EOI) from experienced and reputed Consulting Firms / Companies / Organizations for selection as consultant to provide support for obtaining CRZ Clearance of the proposed project "Development of Beachfront at Gopalpur-on-Sea, Ganjam" from the State CRZ Authority on behalf of BeDA. The consultant will provide service as per Terms of Reference (ToR).

The agency who wish to participate in the EOI shall deposit an amount of Rs.5,000/- (Rupees One Thousand) only in shape of Demand Draft from any Scheduled/ Nationalized Bank drawn in favour of Brahmapur Development Authority, Berhampur payable at Berhampur towards cost of EOI documents. The detailed EOI document can be downloaded from the BeDA website: [www.bdabrahmapur.in](http://www.bdabrahmapur.in) or can be collected from O/o BeDA, Berhampur, Ganjam, Odisha during office hours in all working days from 18.07.2025 up to 29.07.2025 (01.30 PM).

Interested agencies are required to submit their EOI in a sealed cover, which must contain two separate sealed envelopes—one for the Technical bid and the other for the Financial bid. The complete EOI must be addressed to The Secretary, Brahmapur Development Authority, Court Road, Near Courtpetta, Brahmapur (Odisha), PIN-760004 and submitted through Speed Post/ Regd.Post/Courrier/ or by Hand on or before 29.07.2025 up to 01.30 PM. The authority is in no way shall be responsible for any postal/courier delay.

The Technical Bids will be opened on 29.07.2025 at 04:30 PM in the office of the undersigned in the presence of the applicants or their authorized representatives. The financial bid of only technically qualified agencies will be opened. If the office happens to be closed on the date of opening of Bids as specified, the bids will be opened on the next working day at the same venue.

BeDA reserves the right to accept or reject any or all EOIs without assigning any reason thereof.

**Memo No. 919**

Copy to Issue & dispatch section, BeDA for information and requested to publish the EOI notice in the Notice Board and webcast the same in the website.

Secretary  
BeDA, Brahmapur

Date: 16/07/2025

**Memo No. 920**

Copy to the Advertisement Manager, THE ANUPAM BHARAT with a request to publish the same with minimum I&PR approved rate for one day on or before dt. 18.07.2025 & the font size of the letters of advertisement shall be of 08 pts. Also you are requested to submit the bill in duplicate for payment.

Secretary  
BeDA, Brahmapur

Date: 16/07/2025

Secretary  
BeDA, Brahmapur





**Expression of Interest**

**for**

**Selection of Consultant**

**for**

**providing support for obtaining CRZ Clearance from State  
CRZ Authority for Development of Beach front Project at  
Gopalpur-on-Sea**

**EOI Notice No.:** 918

**Date of Publication:** 16.07.2025

**BRAHMAPUR DEVELOPMENT AUTHORITY**

Courtpeta, Near Court Road, Brahmapur (Odisha)-760004

Email ID- bda.brahmapur311@gmail.com  
Website-www.bdabrahmapur.in

## TERMS OF REFERENCE (TOR)

Brahmapur Development Authority (BeDA), Brahmapur, Ganjam, Odisha, on behalf of the Tourism Department, Government of Odisha, proposes to undertake the development of the beachfront at Gopalpur-on-Sea, located in Ganjam district of Odisha. The proposed development aims to enhance coastal tourism infrastructure and promote sustainable recreational and eco-tourism activities while preserving the coastal environment and local heritage.

Since the project site falls within the Coastal Regulation Zone (CRZ) as defined under the CRZ Notification, 2019, issued by the Ministry of Environment, Forest and Climate Change (MoEF&CC), Government of India, it is mandatory to obtain CRZ clearance from the Competent Authority prior to the commencement of any construction or developmental activities.

In this regard, BeDA invites Expressions of Interest (EoI) from experienced and reputed Consulting Firms / Companies / Organizations having proven track record and expertise in environmental consultancy particularly in obtaining statutory CRZ clearances for coastal and tourism infrastructure projects.

### 01. **OBJECTIVE OF THE ASSIGNMENT:-**

To engage a competent Consultant who shall be responsible for the end-to-end process of **preparation & submission of proposal and facilitation for CRZ clearance** for the proposed project from the State CRZ Authority as applicable under the CRZ Notification, 2019.

### 02. **ELIGIBILITY CRITERIA:-**

- a) The agency must be government registered body with valid registration certificate, GST and PAN.
- b) The Consultancy Agency should have registered Office in Odisha State.
- c) The agency must have previous experience on providing consultancy services for CRZ/environment related clearance of any infrastructure project or similar nature of work.

### 03. **SCOPE OF WORK:-**

- a) The agency shall be required to conduct field survey, evaluate the site taking into consideration the High Tide Line (HTL), Low Tide Line (LTL) and guideline of Coastal Zone Management (CZM) applicable to CRZ area. The architectural drawing of the infrastructure and land details will be provided by BeDA, Brahmapur.
- b) The agency shall facilitate to prepare HTL, LTL & CRZ maps of the site in 1:4000 scales and 7km radius CRZ map of the site in 1:25000 through one of the seven authorized Government institutions/ organizations, identified by the Ministry of Environment, Forest and Climate Change vide its Office memorandum No.J-17011/8/92-IA-III, dated the 8th August, 2019. The

required fees towards preparation of the map will be paid by the BeDA to the organization directly after submission of Proforma invoice.

- c) The agency shall prepare Rapid Environment Impact Assessment (EIA) report for the project, as applicable.
- d) The agency shall prepare Risk Assessment Report and Disaster Management Plan.
- e) The agency shall prepare the reports/documents as per requirements under CRZ Notification-2019 by updating the existing data available in the BeDA, Brahmapur and submit all the documents/ reports/ maps to the BeDA, Brahmapur.
- f) The agency shall facilitate for online submission of the CRZ proposal in PARIVESH portal by BeDA, Brahmapur.
- g) BeDA shall bear all expenses relating to statutory fees to be deposited to the government or any other organization authorized by the government.
- h) The agency shall meet any quarry as and when required for CRZ Clearance of the project.
- i) The agency would support BeDA for CRZ clearance of the project.

**04. DELIVERABLES: -**

The agency shall submit the following documents for the project in both hard copy and soft copy format;

- i. Project summary details as per Annexure-V of the CRZ notification-2019.
- ii. Satellite Image (google) showing the project area.
- iii. CRZ map indicating the project location in 1:25,000 scale.
- iv. CRZ maps of the site in 1: 4000 scale along with report prepared through one of the seven authorized Govt. institutions/ organizations (SI No-2-b).
- v. The CRZ map normally covering 7 kilometer radius around the project site in 1:25,000 scale
- vi. Disaster Management Report, Risk, Assessment Report and Management Plan
- vii. Rapid Environment Impact Assessment (EIA) report, for the project

**05. CONTRACT PERIOD:-**

01.	For submission of document to the Brahmapur Development Authority, Berhampur, Ganjam, Odisha, as per deliverables (SI No. 04)	<b>03 (Three) Months</b>
02.	Contract period	<b>Valid till obtaining of CRZ Clearance of the project/final decision from Competent Authority</b>

**06. PAYMENT SCHEDULE:-**

Sl. No	Deliverables	Percentage of Payment
1	Submission of survey report on evaluation of the site taking into consideration the High Tide Line (HTL), Low Tide Line (LTL) and guideline of Coastal Zone Management (CZM) applicable to CRZ area	20%
2	Submission of draft documents/ reports submission as per deliverables (SI No. 4) to the Berhampur Development Authority, Berhampur, Ganjam, Odisha	25%
3	Submission final documents/ reports as per deliverables (SI No. 4) to the Berhampur Development Authority, Berhampur, Ganjam, Odisha	30%
4	Online submission of proposal in the PARIVESH Portal	20%
5	Obtaining of CRZ clearance from Competent Authority or final decision of the authority	5%

**Taxes & Duties:**

- i. GST as applicable due on the charges for the services being provided by agency would be deducted at source by the paying authority from each payment.
- ii. TDS as applicable will be deducted in each payment by the Client.

**07. BID FORMAT:-**

The EOI shall be having Technical Bid & Financial Bid. Both these bids shall be put in a common envelop sealed & stamp super. Each of these bids shall be clearly specified in bold letters as '**Technical Bid**' and '**Financial Bid**'

**(a) Technical Bid**

The following documents should be included in the Technical Bid in absence of which the Bid is liable for rejection:

- ❖ Documents as per the prescribed format (**Annexure-I**) duly stamped and signed in all pages.
- ❖ Registration Copy of Company/Firm/Agency
- ❖ Copies of Income Tax (PAN) and valid Goods & Service Tax (GST)
- ❖ In support of eligibility criteria, a statement showing similar works executed by them and Certificates / documentary evidence of their work from the organization.
- ❖ DD of Rs. 20,000/-towards EMD
- ❖ DD of Rs. 5,000/-towards Cost of tender paper

**(b) Financial Bid**

The agency shall quote lump sum fees to be paid for consultancy charges for the project as per **Annexure-II**.

**08. EOI Document Fee and EMD:-**

The non-refundable EOI document fee of Rs. 5,000/- (Rupees Five Thousand only) shall be submitted in the form of a Demand Draft drawn from any scheduled commercial bank in favour of **The Secretary, BeDA** payable at Brahmapur. Additionally, a refundable Earnest Money Deposit (EMD) of Rs. 20,000/- (Rupees Twenty Thousand only) must also be furnished separately in the form of a Demand Draft from any scheduled commercial bank in favour of **The Secretary, BeDA** payable at Brahmapur. Both the EOI document fee and the EMD must be submitted along with the Technical Proposal. Proposals submitted without the requisite EOI document fee and EMD shall be treated as non-responsive and will be rejected outright.

**09. SELECTION PROCEDURE:-**

The agency shall be selected based on the eligibility of the Technical Bid and the lowest (L1) price quoted by the bidder.

**10. VALIDITY OF BID:-**

Bid shall remain valid for 90 (Ninety) days from the date of opening.

**11. AWARD OF WORK:-**

A Letter of Acceptance (LOA) shall be issued by the BeDA to the selected Agency after selection. The selected Agency shall report to the BeDA Authority within seven (07) days from the date of receipt of the LOA for signing of the Agreement.

**12. COMMENCEMENT OF ASSIGNMENT:-**

The Consultant shall commence the Services within Seven (7) days from the date of signing of the Agreement.

**13. RIGHT TO TERMINATION:-**

- (a) The Authority of BeDA reserves the right to terminate the Agreement, if it is found that the performance of the agency is not satisfactory at any point of time during the period of the contract.
- (b) Either party can terminate the agreement by giving one month written notice.

**14. BIDDING PROCEDURE: -**

- (i) Bidders are requested to download the EOI Document from the official

website of BeDA ([www.bdabrahmapur.in](http://www.bdabrahmapur.in)) or can be collected from Berhampur Development Authority, Berhampur, Ganjam, Odisha during office hours in all working days.

- (ii) Bidders are requested to submit their Bid in the following address through Speed Post/ Registered Post/ Courier/ by Hand.

To,

**The Secretary,  
Berhampur Development Authority,  
Courtroad, Near Courtpetta,  
Berhampur, Ganjam (Odisha)-760004**

- (iii) The last date for receipt of the bid is 29.07.2025 up to 01.30 PM. The Bid will be submitted in the above address on or before the due date and time. The Bid can be submitted through Speed Post/ Registered Post/ Courier/ by Hand. BeDA will not be held responsible for any postal/Courier delay. No Bid will be entertained after due date and time of submission.
- (iv) The EOI shall be opened on 29.07.2025 at 04.30 PM in the Office of Brahmapur Development Authority, Berhampur, Ganjam, Odisha in presence of bidders or their authorized representatives who wish to attend. Bidders who participated in the bid can witness the opening of bid. If the office happens to be closed on the date of opening of Bids as specified, the bids will be opened on the next working day at the same venue.
- (v) Corrigendum, addendums and clarification of the EOI terms, if any, can be downloaded from the official website of BeDA ([www.bdabrahmapur.in](http://www.bdabrahmapur.in) ).
- (vi) The authority reserves the right to reject any or all bids without assigning any reason thereof.

**ANNEXURE-I**

**TECHNICAL BID**

**Expression OF Interest (EOI) for selection of consultant to provide support for obtaining CRZ Clearance for Development the Beachfront at Gopalpur-on-Sea in Ganjam district Odisha**

1. Name of the Agency :
2. Year Established :
3. Address of Office :
4. PAN No. :
5. GST No. :
6. Telephone No./ Email ;  
Address.
7. EMD Details
8. List of CRZ/environment :  
related clearance of any  
infrastructure project or  
similar nature of work  
(Applicant must attach work  
experience testimonies from  
client such as contract  
agreement copy/ completion  
certificate etc.)

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025

Signature of Authorized Signatory:

Name & Designation:

**Company/ Firm Seal**

**ANNEXURE-II****FINANCIAL BID****To****Berhampur Development Authority,  
Berhampur, Ganjam, Odisha**

Sub:- Financial Proposal for engagement of consultant for obtaining CRZ Clearance on behalf of Berhampur Development Authority, Berhampur, Ganjam, Odisha for the project "Development the Beachfront Project at Gopalpur-on-Sea in Ganjam district Odisha".

Dear Sir,

We, the undersigned, offer to provide consultancy services for the above assignment in accordance with the EoI. Our Financial Proposal is as follows;

Sl. No.	Item	Lump-sum Fees excluding GST (in Indian Rupees)
1	Consultancy services for obtaining CRZ clearance from the competent Authority for the project on development the beach front at Gopalpur in Ganjam district Odisha	Rs. (Figure):-  Words:-

The Financial Proposal is without any condition

Signature and Seal of the Bidder\_\_\_\_\_

Name :-  
Designation :-  
Agency :-  
Date :-

\*TDS will be deducted as per Income Tax Rules.

\*GST will be paid extra as applicable

**Note:-** The applicant should quote lump-sum consultancy fee for the services and exclusive of all applicable taxes, duties. **(Taxes and duties may be indicated separately).**