



**BRAHMAPUR DEVELOPMENT AUTHORITY,
COURTPETA, BRAHMAPUR.**

Under
Housing & Urban Development Department,
Bhubaneswar GOVERNMENT OF ODISHA.

EXPRESSION OF INTEREST
FOR THE WORK


Supply of furniture for Hospitals under Ama Hospital, Ganjam.

October, 2023

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BRAHMAPUR DEVELOPMENT AUTHORITY
EXPRESSION OF INTEREST

No. 912 // BeDA, Dated. 19.10.2023

Expression of interest is invited from interested parties / Organizations / Agencies / Companies having relevant experience in the related field for **"Supply of furniture for Hospitals under Ama Hospital, Ganjam, Brahmapur"**. Interested parties / organizations / agencies should submit their proposal in the prescribed format (Technical as well as financial bids) along with all supporting documents in sealed envelope through Speed post / Regd. post / courier to the Office of The Secretary, Brahmapur Development Authority, Brahmapur on or before **Dt.31.11.2023** by **5.30 PM** positively. An amount of Rs.2,000/- towards the Tender Application Fee and **Rs.10,000/-** (Rupees Ten Thousand) only towards Earnest Money Deposit (EMD) should be submitted along with technical bid in shape of Demand Drafts favouring **"Secretary, Brahmapur Development Authority, Brahmapur (Nodal Officer AMA Hospital)"** and payable at Brahmapur. Tech. Bid will be opened on **Dt.01.11.2023** at **11.00 AM** in presence of Bidders personally or through their authorized representatives. The authority reserves the right to accept/reject any or all quotations without assigning any reason thereof.


Secretary
Brahmapur Development Authority
(Nodal Officer AMA Hospital)

TENDER TERMS AND CONDITIONS

1. Tenders should be Type Written or Computerized and every correction in the tender should invariably be attested with signature by the tenderer with date before submission.
2. Every page submitted by the tenderer should be numbered at the top & same page number should be put in the check list.
3. **The bidders shall be solely responsible for checking the website at least 5 days prior to closing date of submission of tender for any addendum/amendment issued subsequently to the bid document and take into consideration the same while preparing and submitting the bids.**
4. The Bidders should submit in two separate sealed packets i.e. one for Technical Bid and another for Financial Bid to be superscripted on the cover of the packets separately for Ganjam District.
5. Bidders are advised to quote only for such items which meet the specification as per the Tender. Do not quote if it differs with regard to any parameter.
6. The Tenderer should confirm that they have read tender document including Amendment(s) to Tender document (if any) along with terms and condition and these terms and condition of tender document including Amendment(s) to Tender document (if any) are acceptable unconditionally to them.
7. **During the contract period at any stage, if certificate submitted with their bid is found fabricated/forged/not complying products manufactured by manufacturing units having approval of the any agency for ISO as declared in tender, penal action shall be taken as per the tender terms and condition and in addition to penal action, recovery shall be made (if any).**
8. In determining the lowest evaluated price, the rate quoted per unit size for the given specification, inclusive of GST shall be taken into consideration. **The rates quoted should be in rupees and paisa up to 2 digits.** The Tenderer is not permitted to change/alter specification or unit size given in Price Bid.
9. Purchase orders will be placed to Authorised Distributor and Bills can be raised by Authorised Distributor if specifically authorized by the Manufacturer.
10. The rate contract once approved should remain valid for one year from the date of approval. Prior to the expiry of the bid validity, the Tender Inviting Authority may request the Tenderers to extend the bid validity for further period as deemed fit on their original quoted prices and all terms & conditions.
11. Rates (inclusive of customs duty, packing & forwarding charges, transportation, insurance and any incidental charges, and inclusive **GST** should be quoted for each of the required items on door delivery basis (at DHH, SDH & CHC's of Ganjam District) according to the unit

ordered. Tender for the supply of items with cross conditions like "AT CURRENT MARKET RATES" shall not be accepted Handling, clearing, transport charges etc., will not be paid separately. The delivery should be made as stipulated time in the purchase order placed with Tenderers.

12. The price quoted by the tenderers shall not, in any case exceed the DPCO controlled price, if any, fixed by the Central/State Government, the Maximum Retail Price (MRP) and the selling price of the tenderer.
13. All supply should be made within the stipulated time of the Delivery Schedule and quantity as mentioned in the Purchase Order.
14. If the supply reaches the beyond the stipulated time as mentioned in PO/Bid document, liquidated damages will be levied at the rates 2% per week or part thereof, subject to maximum of 10% irrespective of the fact that whether the BeDA Secretary, Brahmapur has suffered any damage/loss or not, on account of delay in effecting supply.
15. If the supply is received in damaged condition it shall not be accepted. The supplier shall have to replace the goods with damage and the penalty equal to the penalty for unexecuted supplies will be levied for the damaged goods and payments will be withheld till proper replacement.
16. Non-performance of any of the contract conditions and provisions will disqualify a firm from participating in the tender for the next 2 years/ Blacklisting the tenderer.

COMMON ELIGIBILITY CRITERIA

1. The Bidders should enclose attested copy of PAN card, GSTIN Certificate.
2. Tender document fee of Rs. **2,000/-** in shape of Demand Draft in favour of **“Secretary, Brahmapur Development Authority, Brahmapur ”** to be enclosed with tender paper which is non-refundable.
3. An Account Payee Demand Draft for Rs. **10,000/-** only as E.M.D. Money in favor of **“Secretary, Brahmapur Development Authority, Brahmapur”** to be enclosed with tender paper which will be returned to the unsuccessful Bidder immediately and D.D of successful Bidders will be returned after completion of one year.
4. Name & full address of the bidder may be written at the back of the Demand Draft.
5. Tender Paper Cost & EMD in any other form like **Cheque/cash/postal order/ online transfer** etc. **will not be accepted. The Bid (in case not exempted for EMD as mentioned in tender document) without EMD shall be summarily rejected.**

Note: Micro & Small Enterprise (MSME registered) are exempted from the payment of EMD as per MSEs Order, 2012 and policy Circular No. 1(2)(1)/2016-MA, Ministry of MS & ME dated 10th March 2016 if valid registration certificate from NSIC/MSME is submitted self-attested copy with Technical Bid for the product for which bidder has submitted quotation.

ELIGIBILITY CRITERIA

- 1 Manufactures/ Importer are eligible to participate in the tender provided, they have
 - (i) Valid manufacturing license / Import License. Importers will have to furnish the authorization from the manufacturer.
 - (ii) Proof of Average annual turnover of the Bidder firm of Rs.40 Lakhs or more in last three (3) financial years in India.

2. Authorized distributors are eligible to participate in the tender provided:
 - (i) They submit manufacturer's authorization as per the format at The authorized distributor may raise bill, if specially authorized by the manufacturer.
 - (ii) They should have proof of Average annual turnover of **Rs.40 Lakhs or more** in last three (3) financial years in India.
 - (iii) The authorized distributor will submit the following documents if any in support of the manufacturer along with the tender:
 - a) Valid UDYAM Registration Certificate

TENDER CONDITIONS

COMPREHENSIVE WARRANTY :

1. The comprehensive warranty will remain valid for 1 year from the date of supply of furnitures. The original copy of warranty documents will be submitted to the consignee and photocopy of that to Secretary, BeDA, Brahmapur after installation.
2. The selected firm should have a service center in Odisha.
3. All the warranty certificates must be handed over to the consignee.

COVER – B (PRICE BID): ANNEXURE-II

1. The tender format as in annexure-ii giving the quoted rate should be sent in a separate sealed cover hereafter called **Cover “B” (Price Bid)**.

Cover –B (Price Bid) as in Annexure-II, will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and product is as per tender specification.

REJECTION OF TENDER

The tender paper will be rejected, if any of the following documents are wanting / not submitted with the tender:

- (i) Manufacturing license of the manufacturer / Import License.
- (ii) Manufacturing authorization in case of distributor/importer
- (iii) Earnest Money Deposit (EMD).
- (iv) Annual Average Turnover of Rs. 40 Lakhs or more (Manufacturer/ Authorised Distributors) in each year for preceding 3 financial years.
- (v) Any deviations from the technical specification of the item(s) as per tender.
- (vi) Price bid / quoted rate with signature and seal.

SECURITY DEPOSIT : (Performance Security)

The performance Security should be submitted in shape of Bank Draft from a Nationalised Bank in favour of **“Secretary, Brahmapur Development Authority, Brahmapur” /Bank Guarantee** equal to the amount of 2% of the purchase order value of the selected item within 21 days of issue of the purchase order.

ANEXURE –I

CHECK LIST

(To be submitted in **Cover A Technical Bid**)

Note : The documents has to be arranged serially as per the order mentioned in the check list

Please put ✓ in the respective box

COVER – A (TECHNICAL BID) DOCUMENTS: SUBMITTED OR NOT

1	Tender document Fee	Page No	Yes	No
2	Earnest Money Deposit	Page No	Yes	No
3	Photo copy of PAN	Page No	Yes	No
4	Photo copy of GSTIN Certificate	Page No	Yes	No
5	Details of Bidder	Page No	Yes	No
6	Manufacturer's Authorization	Page No	Yes	No
7	Proof of avg. Annual turnover of Rs. 40 Lakhs or more for preceding 3 financial years (2019-20, 2020-21, 2021-22)	Page No	Yes	No
8	Deviation/No deviation Statement (Item wise) & details of technical specification	Page No	Yes	No
9	Leaflets/Technical Brochures of the Products offered (Item wise)	Page No	Yes	No

Annexure-II
Details of items to be procured

INTERIOR FURNITURE WORKS				
Sl.No.	Description of Items	Units	Qty	Rate
	TABLE			
1	Officers Table.			
	Providing and fixing of officer table: Main Table size- 1800 Lx900 Dx 750HT. Side Extension: 1000L x 450D x 750H. Table Top made of 25mm thick pre-laminated board finished with 2mm PVC edge lipping. Table Support made of 25mm thick PLT Gable end & 18mm thick PLT Modesty panel. All complete with material, labour, T&P, taxes etc.(Make- Featherlite, Godrej, Wipro or equivalent)	Nos	1.00	
	CHAIRS			
2	Moving Chair.			
	Supplying & providing of 1st Class Moving Chair (Ergon) Nylon base medium mesh back with Cushioned Seat, two way adjustable arms with fine tuning adjustable lumbar support and headrest and kneetilt-multilock mechanism chairs. The cost includes materials, labour, taxes etc as per approved design & instruction of Architect/ Engineer-In-Charge. (Make- Featherlite, Godrej, Wipro or equivalent)	Nos	1.00	
3	Faculty Chair (Visitor's).			
	Supplying & providing Faculty Chair (Visitor's) of MBGS 'B' project medium back chair, synchro mechanism, two way adjustable arms, Nylon base chairs. The cost includes materials, labour, taxes etc as per approved design & instruction of Architect/ Engineer-In-Charge. (Make- Featherlite, Godrej, Wipro or equivalent)	Nos	1.00	
4	WAITING CHAIR (3-SEATER).			
	providing and fixing S.S made or equivalent Waiting Benches/Chair 3 seater or similar to model or equivalent make including materials, labour, taxes etc as per approved design & instruction of Architect/ Engineer-In-Charge. (Make- Featherlite, Godrej, Wipro or equivalent)	Nos	1.00	
TOTAL Rs.				

Note: Approximate quantity of the above items which may vary 30% excess or less as per site requirements.

- Item No.1: 67 units
- Item No.2: 222 units
- Item No.3: 270 units
- Item No.4: 945 units